Monday 28th September 2020, 17:30 to 19:30

Microsoft Teams Online Meeting

**MEETING MINUTES**

| Attendees |
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| Miles Adcock – Teledyne e2v Andy Sparks – Federation of Essex Colleges (FEDEC) Trevor Scott – Simarco Lara Fox – Objective IT Claire Lewis - Visteon David Rayner – Birkett Long LLP Richard Davidson – Willmott Dixon Construction Eman Martin-Vignerte – Bosch Kirstie Cochrane – University of EssexCllr Tony Ball – Essex CC Cllr Marie Goldman – Chelmsford DC Cllr Graham Butland – Braintree DC  |  | Cllr John Lodge – Uttlesford DC Claudia McKibbin – ECC SecretariatTristan Smith – ECC SecretariatSteve Evison – ECC SecretariatHassan Shami – ECC Mission SupportGeorge Kiefer – Freeport Project BoardPerry Gladding – OSEIan Lewis – OSE Steven Bray – Bradwell B Michael Sinnott – Bradwell B Suzanne Bennett – SELEP Cllr Mark Durham – Essex CC |

| **Item** | **Subject** |
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| **Welcome** * Updates on Register of Interests
 | Apologies:* David Burch – Essex Chamber of Commerce
* Lindsey Hayward – Konica Minolta
* Fiona Bodle – ARU

This meeting was recorded.**Register of Interests:*** Perry Gladding: member of the Dover Harbour Board, which announced plans for a Freeport application
* Richard Davidson: Willmott Dixon may be bidding for GBF Braintree Horizon 120 project
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| **Minutes of Last Meeting**  | Approved. |
| **Commitment to Pipeline Development** ECC Update District Updates  | Tristan updated on the development of the ECC/Districts project pipeline, which will be presented at the November Board meeting. Upcoming workshops focus on recovery themes such as business support, skills need and investment. North Essex Economic Board (NEEB) – Maldon and Harlow fall outside of the NE Board but ECC have been engaging with them and linking them into the pipeline.Chelmsford: Cllr Goldman will be attending the NE Board and is looking forward to working with them to develop a representative pipeline. Will update at the November SEB on the work of the Chelmsford LA.Uttlesford: will also be attending the NEEB, although not having any ‘shovel ready’ projects are working on recovery and securing investments (£1m on economic recovery) so will have more to report at the November SEB. |
| **Bradwell B’s Strategy for Business Engagement** Skills and Supply Chain  | Request to share this presentation to the Joint Authorities Liaison Group, Maldon DC and ECC, and working on improving the communication in addressing the main concerns. Need to improve engagement with effected communities.Question on the Education Strategy and bridging the large skills gap, especially when all the large projects that are happening in Essex in the next few years all need the same skills at the same time (Thames Crossing, Garden Communities, Bradwell). Further to this there are major projects happening across the country (HS2, Crossrail, Sizewell C, Housing etc.), which may lead to skills challenges. Need to work together to ensure availability of local skilled workforce and reduce negative impacts on local infrastructure. Study of impact in constant development to ensure concerns are addressed.Concerns on ecological impacts and what happens ‘when things go wrong’. Availability of information on how these are being addressed. There is an open and transparent process to respond to concerns.Appreciate engagement from the businesses as they can identify the economic advantages in their communities.**NOTE 1:** Due to time constraints please direct any further questions to Stephen Bray on stephen.bray@CGNUK.CO.UK  |
| **Freeports – Developing a freeport bid for Harwich**  | Boost innovation, global trade and housing supply in areas of greatest need.Currently one application per LEP area, however SELEP area has Dover, Harwich, DP World – ‘gateway to the UK’. SELEP have gone back to central government to request permission for multiple bids due to size of coastline and possible locations.Board’s involvement as a possible business partner role in supporting Freeport bid through identifying and communicating benefits of having a Freeport to supply chain and tax advantages.Importance of highlighting the benefits of a Freeport in Harwich and not let it be overshadowed by Felixstowe Possible negative impacts of Freeports: risk of money laundering, importation of dangerous material**ACTION 1:** SELEP to feedback on Governments response to question of multiple Freeport bid.**ACTION 2:** George to feed back to board on finalised business case and possible engagement/role for the SEB  |
| **Lessons Learned from Opportunity South Essex**  | Importance of working together and help each other.OSE developed a Growth Recovery Prospectus and has assigned a private sector champion, similar to the SEB Missions Lead but the role is more as a ‘critical friend’ to offer moral support, instead of being responsible.There are crossovers on the Mission areas where we can share. Bringing these strands together will give them more power.**NOTE 2:** SEB can contact Ian Lewis ilewis@castlepoint.gov.uk to discuss possible crossovers links and activities in South Essex  |
| **SELEP Strategic Board Update + SELEP Business Support Fund** Update  | Some LGF Projects at risk due to COVID19. SEB as a board can influence and hold the delivery organisation to account. Maybe not for this round due to the late stage, but for future.Current projects: Beaulieu Station, M11 Junction 8, University of Essex Reallocation of LGF money of projects that have dropped out and returned the money. One project classed as high risk is M11 Junction 8 that has a funding gap. SELEP is proposing the reallocation of the leftover LGF funding to plug some of these projects that have legitimate funding gaps due to COVID19. |
| **2021 Meetings** Frequency, Virtual/In person, Times  | Meeting frequency and times to remain same. |
| **AOB** | David Rayner: Stressed that there is an issue in length and complexity of SELEP Accountability Board and Accountable Body approvals to get projects fundingRichard Davidson: Importance of defining what roles the board can play in adding value to these projects, and getting clarity on the message which the board can use to support/championTristan Smith: SSF approval process approach, as suggested by Miles. The Secretariat will identify appropriate board member (preferably a Mission Lead) to review the Bid and agree on behalf of the board, and only bring to board items of contention. Approach agreed.**ACTION 3:** Secretariat to ensure role of board is clear when presenting projects during meetings  |
| **Meeting Close** | 19:25 |